

Board of Education Regular Meeting

March 19, 2024

4:30 P.M.

Zanesville City Schools

Zanesville High School

1701 Blue Ave.

Zanesville, Ohio 43701

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Lori Buchanan

Janet Long

Mindy Waite



Doug Baker, Ed. D.

Superintendent

Mike Young

Treasurer

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

TABLE OF CONTENTS

March 19, 2024
Regular Board Meeting – 4:30 p.m.

A.	CALL TO ORDER – President		
B.	PLEDGE OF ALLEGIANCE		
C.	ROLL CALL – Mike Young	Page	1
D.	INTRODUCTION OF GUEST	Page	1
E.	ZEAL PRESENTATIONS/COMMENTS		
F.	STUDENT REPORTS/UPDATES		
G.	ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES		
	1. Enrollment Updates		
	2. Financial Updates		
	3. Recommendations and Feedback - School to Sponsor		
	4. Recommendations and Feedback - Sponsor to School		
H.	REPORT OF BOARD OF EDUCATION		
	1. Approval of Minutes	Page	1
	LEGISLATIVE AND OTHER TOPICS		
	PUBLIC PARTICIPATION		
I.	REPORT OF TREASURER OF THE BOARD OF EDUCATION – Mike Young		
	1. February Financial Reports	Page	2
	2. Reconciliations.....	Page	2
	3. Monthly Financials – Zanesville Community High School	Page	2
	4. Acceptance of Amounts and Rates of Budget Commission	Page	3
	for Calendar Year 2024		

J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS

1.	Resignation - Certificated	Page 4
2.	Separation of Employment - Classified	Page 4
3.	Employment - Substitutes/Home Instructor.....	Page 5
4.	Employee Transfers	Page 5
5.	Professional Development - Restraint Training.....	Page 6
6.	Volunteers	Page 6
7.	FMLA Leave of Absence.....	Page 7
8.	Contracts - Administrative Support	Page 7
9.	Supplemental Contracts	Page 8
10.	After School Home Instruction - Classified.....	Page 8
11.	Stipend - MD/AU and ED Teachers and Paraprofessionals	Page 9
12.	21 st Century Program - Teachers	Page 10
13.	Temporary Employment - Classified.....	Page 10

J. SUPERINTENDENT'S RECOMMENDATION – Doug Baker
BUSINESS RECOMMENDATIONS

14.	ENVISION Academy Agreement.....	Page 10
15.	Learn Well Agreements	Page 11
16.	MOU with Zanesville Education Association	Page 11
17.	Job Description - Behavior Specialist.....	Page 11
18.	IXL Learning Agreement.....	Page 11

J. SUPERINTENDENT'S RECOMMENDATION – Doug Baker
OTHER RECOMMENDATIONS

19.	Policy Items for Review.....	Page 12
-----	------------------------------	---------

K. REPORT/DISCUSSION ITEMS Page 12

Solar Eclipse Day

L. BOARD COMMITTEE UPDATES..... Page 12

Legislative Liaison – Lori Lee
Student Achievement Liaison – Lori Lee
Audit Committee – Mike Young, Valencia Clark, Lori Buchanan
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Valencia Clark, Mindy Waite
Business Advisory Council – Lori Buchanan, Mindy Waite

M. CLOSING COMMENTS Page 12

N. EXECUTIVE SESSION..... Page 13

O. MEETING ADJOURNMENT..... Page 14

C. ROLL CALL – Mike Young

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

1. Enrollment Updates
2. Financial Updates
3. Recommendations and Feedback - School to Sponsor
4. Recommendations and Feedback - Sponsor to School

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education of the Regular Meeting on February 20, 2024 and Special Meeting on February 29, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. February Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations for February:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the February 2024 minutes, bank reconciliation and financial reports for Zanesville Community High School.

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(con't)**

4. Acceptance of Amounts and Rates of Budget Commission for Calendar Year 2024

WHEREAS, The Budget Commission of Muskingum County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Zanesville City School District, Muskingum County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Zanesville City School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

	Inside (10 mill)	Outside (10 mill)	Inside	Outside	Total
General Fund	\$ 1,918,847.05	\$.00	4.45	.00	4.45
Gen Fund – 1976 Levy	.00	4,297,604.38	.00	23.60	23.60
Gen Fund – 1977 Levy	.00	1,037,860.58	.00	5.00	5.00
Gen Fund – 1996 Levy	.00	1,926,243.29	.00	6.90	6.90
Gen Fund – Emerg. Levy	.00	1,379,845.07	.00	3.20	3.20
Bond Retirement	.00	2,285,368.40	.00	5.30	5.30
Classroom Facilities	.00	183,947.10	.00	.50	.50
Total	\$ 1,918,847.05	\$ 11,110,868.82	4.45	44.50	48.95

And be it further RESOLVED, that the Treasurer of this Board be and he is hereby directed to certify a copy of this Resolution to the Muskingum County Auditor.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation - Certificated

Approve the adjusted resignation date of Vincent Winters, Teacher at Zane Grey Intermediate, to reflect August 15, 2024. Reason for resignation is personal.

Approve the resignation of Stacey Mohler, Teacher at John McIntire Elementary effective May 31, 2024. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.
_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

2. Separation of Employment - Classified

Approve the separation of employment of Brian Israel with Zanesville City School District effective March 4, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.
_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con't)**

3. Employment - Substitutes

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2023-2024 school year:

Food Service			
Lisa Krouskoupf	Tonya McGrath	Jordan Adams	

Aides/Bus Aides			
Jeana Boyd			

Approve the following home instructors as listed, as and when needed, pending appropriate certification and background checks for the 2023-2024 school year:

Home Instructors		
Jacklyn (Kate) Dougherty		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

4. Employee Transfers

Approve the transfer of Wonda Tabler, Building Secretary at Zanesville High School to reflect Administrative Assistant to the Department of Special Education, effective February 27, 2024. Salary to be Administrative Assistant, step 12 from the appropriate salary schedule pending applicable certification and background check.

Approve the transfer of Ashley Draughn, Educational Aide at John McIntire Elementary to reflect Building Secretary at Zanesville High School, effective February 27, 2024. Salary to be Building Secretary, step 3 from the appropriate salary schedule pending applicable certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con't)**

5. Professional Development - Restraint Training

Approve the list of individuals as listed for restraint training. Training will be held at Zane Grey Intermediate March 11th, 13th, & 14th, 2024 from 4:00 p.m. to 8:00 p.m. as scheduled: Payment will be \$25.00 per hour for trainees.

Tiffany Jones	Kori(Miah) Mayle	Sarah Whiteman
Michelle Bintz	April Finck	Matt Winland
Allison Palmer		

Approve the amount for restraint training paperwork for Matthew Winland to reflect \$20.00 per trainee.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

6. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2023-2024 school year pending appropriate backgrounds checks:

Name	Building	Type
Jenny Frey	ZHS	Community
Dylan Walker	ZHS	Baseball
Charles Avery Parmer	ZHS	Baseball
Brent Mirgon	ZMS	Community
Cody Mahon	ZMS	Community
Michelle Paugh	ZGE	Community
Matthew Adams	NRE, ZMS, ZHS	Parent
Chris Cavanaugh	ZMS, ZHS	Parent
Granger Long	ZHS	Community
Lindsey Powers	ZGE/ZGI	Parent
Amy Hartman	JME	Community
Brittany Simon	ZGI	Parent

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con't)**

7. FMLA Leave of Absence

Approve the following employees as listed for FMLA Leave of absence:

Name	Dates
Tisha McLoughlin	02/20/2024 - 04/02/2024
Kimberly Reilly	04/08/2024 - 04/19/2024
Susan Pratt	03/04/2024 - 09/04/2024
Matt Hittle	03/04/2024 - 08/03/2024
Danelle Keck	02/23/2024 - 02/22/2025

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

8. Contracts - Administrative Support

Approve the following Administrative Support Contracts as listed for the 2024-2025 school year:

Classification	Last Name	First Name	Department	Contract Issued 2024-2025	Class	Step 2024-2025	Mos	Days
Admin Support	Curry	Fred	Attendance Officer/Professional Security Guard	2 yr	PSG(15-19)	15	11	222

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

9. Supplemental Contracts

Approve a correction of experience level for Eric Baldwin, Asst/Freshman coach for Boys Tennis to reflect level 2 for the 2023-2024 school year pending required certification and background check:

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

10. After School Home Instruction - Classified

Approve the following paraprofessionals as listed for after school Home Instruction Aides as and when needed February 15, 2024 to March 8, 2024. Rate of pay will be their current hourly rate.

Taylor Dailey	Jessica Landers
---------------	-----------------

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con't)**

11. Stipend - MD/AU and ED Teachers and Paraprofessionals

Approve a stipend in the amount of \$800.00 for the paraprofessionals and teachers as listed upon completion of the 40 hour Registered Behavior Technician Training:
Training must be completed by May 31, 2024. Funding will be Title 4A.

Paraprofessionals:

Last Name	First Name		Last Name	First Name		Last Name	First Name
Besser	Tammy		Gladden	Dawna		McLendon	Jessica
Bintz	Michelle		Goldsmith	Keelie		Meddings	Kristy
Brister	Alexis		Hall	Tana		Mihalko	April
Brock	Kyler		Henry	Britney		Newsom	Kylie
Burrell	Rian		Hollins	Shane		Ralph	Stephanie
Campbell	Ashley		Hutchison	Isabella		Suver	Jennifer
Dailey	Taylor		Jones	Langstyn		Swingle	Angela
Dawson	Cassandra		Kinder	Mary		Swope	Jennifer
Dobson	Chantae		Landers	Jessica		Watson	Brenda
Dusenbery	Darci		Lyttle	Shelia		Weaver	Emily
Finck	April		Mayle	Kori		Whiteman	Sarah
Foster	Madeline		McCutcheon	Stacia			

Teachers:

Last Name	First Name		Last Name	First Name		Last Name	First Name
Bailey	Joseph		Eckle	Jessica		Potts	Shannon
Baird	Misty		Ferguson	Ann		Scott	Margaret
Clark	Eric		Gantzer	Sarah		Spring	Heather
Conley	Jodi		Harris	Kaleigh		Stallard	Carrie
Daily	Dawn		Martin	Kimberly		Tabler	Shannon
Dougherty	Jacklyn(Kate)		Melick	Shari		Winland	Matthew
Dreier	Tessa		Parmer	Terry			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

12. 21st Century Program - Teachers

Approve the following personnel as listed as After-School Program teachers at a rate of \$40 per hour as and when needed for a portion of the 2023-2024 school year: Teachers will be funded by Muskingum Behavioral Health Grant funds and/or 21st Century Grants and/or ESSER.

Andrianna Hambrick

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

13. Temporary Employment - Classified

Approve the temporary employment of Stephen Pletcher as 3 hour food service effective March 11, 2024. Rate of pay will be same as his current transportation rate.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

14. ENVISION Academy Agreement

Approve the attached agreement with ENVISION Academy for the placement of one of our students at Christian Children’s Home of Ohio for educational services at a cost of \$200.00 per day.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con't)**

15. Learn Well Agreements

Approve to enter into an agreement with LearnWell to provide educational services for three students placed in a medical facility. The cost is \$48.75 per hour. Service agreement date to begin February 19, 2024, March 13, 2024, and March 14, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

16. Memorandum of Understanding - Zanesville Education Association

Approve the attached Memorandum of Understanding with the Zanesville Education Association for the purpose of MD/AU and ED teachers and paraprofessionals to take additional training and receive a stipend upon completion of this training by May 31, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

17. District Job Description

Approve the attached Behavior Specialist job description.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

18. IXL Learning Agreement

Approve an upgrade to subscription agreement for IXL Learning including the subjects of Math, Science, and ELA at a total cost of \$57,500 through the FY26 school year. This will be paid through consolidated Title-1 Non-competitive, Supplemental School Improvement funds and Title V funds.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS (con’t)**

19. Policy Items for Review:

Policy 2623	Student Assessment and Academic Intervention Services
Policy 2623.02	Third Grade Reading Guarantee
Policy 3120.04	Employment of Substitutes
Policy 3140	Termination and Resignation
Policy 4124	Employment Contract
Policy 4140	Termination and Resignation
Policy 5310	Health Services
Policy 8600	Transportation
Policy 8600.04	Bus Driver Certification
Policy 8640	Transportation for Non-Routine Trips
Policy 8650	Transportation by Vehicles Other Than School Buses
Policy 8660	Incidental Transportation of Students by Private Vehicle

K. REPORT/DISCUSSION ITEMS

Solar Eclipse Day - Monday, April 8, 2024

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Lori Lee
Student Achievement Liaison – Lori Lee
Audit Committee – Mike Young, Valencia Clark, Lori Buchanan
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Valencia Clark, Mindy Waite
Business Advisory Council – Lori Buchanan, Mindy Waite

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or Students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

N. EXECUTIVE SESSION (con't)

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan